# Budget Worksheet (SAMPLE)

## FY25 Iowa Cancer Plan Implementation Grant Cycle

**Budget Guidance**: Allowable budget categories have been identified below. If funding is requested within a specific category, a brief explanation or funding justifications is required.

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Items and Explanation** | **Grant Funds Requested** | **Other Funding** | **Total Funds for Project** |
| If possible, please divide them into categories. Examples include staff support, travel, supplies, equipment, etc. If service delivery or incentives are included within the budget, please include a statement of need along with each budget item. | Funds being requested from the Iowa Cancer Consortium. | Include in-kind support, volunteer hours, collaborator financial support, and other types of financial support.  | Include requested Iowa Cancer Consortium funds + items outlined in the Other Funding category. |
| **Staff Support** |  |  |  |
| Program Manager ($36/hr. x 8 hrs. x 52 weeks) |  | $14,976.00 | $14,976.00 |
|  |  |  |  |
| **Travel**  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Printing** |  |  |  |
| Program brochures for staff and patients – 600 brochures x 5 practices @ .39 per brochure | $1,170.00 |  | $1,170.00 |
|  |  |  |  |
| **Supplies** |  |  |  |
| Folders for cancer center meetings – 200 @ .38 per folder | $76.00 |  | $76.00 |
|  |  |  |  |
| **Shipping** |  |  |  |
| UPS shipping of units to cancer centers – 250 units @ $13 each | $3250.00 |  | 3250.00 |
|  |  |  |  |
| **Other** |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Totals:** | $4,496 | $14,976 | $19,472 |