



Application Deadline Extended

Funding Announcement and Instructions: Enhancing Cancer Survivorship Plan Practices

Background

The **Iowa Department of Public Health (IDPH)** and the **Iowa Cancer Consortium (the Consortium)** have received funding from the **Centers for Disease Control and Prevention (CDC)** to support healthcare systems in enhancing cancer survivorship plan practices. The focus of this funding is to increase the usability of cancer survivorship care plans for patients and their medical providers at all levels of medical care. **Funding is intended to support one or more of the following strategies:**

- **Incorporating electronic health record (EHR) data for survivorship care planning.** Examples include, but are not limited to:
 - Increasing accessibility and provider/institutional acceptance of survivorship care plans beyond oncologists and cancer centers, including addressing the challenge of use of multiple EHR's.
 - Developing EHR modules to improve patient and/or provider accessibility.
- **Improving use of cancer survivorship care plans among primary care providers.** Examples include but are not limited to:
 - Initiatives for outreach to primary care providers.
 - Support for the development of in-house cancer survivorship expertise.
 - Establishment of a communication pipeline to the local cancer center.
- **Reducing language barriers in cancer survivorship care plans by improving translation and readability.** Examples include but are not limited to:
 - Developing cancer survivorship care plans that are accessible for Iowans with varying education levels.
 - Adding newly translated documents to care plans in response to local community need.
 - Reviewing existing cancer survivorship care plan translations for cultural appropriateness.
 - Adding live translations services increase use of survivorship care plans among marginalized groups.

Available Funding, Budget, and Selection Process

A deliverable-based budget of up to \$15,000 will be awarded to one or two applicants. Estimated total program funding is \$20,000. Since this is a deliverable-based budget, a proposed line item budget is not required with the application, however funds cannot be spent on food or beverages.



Applications will be scored using the rubric that follows the application component of this document. A group of Iowa Cancer Consortium and Iowa Department of Public Health staff and partners will score applications and make final funding decisions.

Reporting and Payment

Fifty percent of awarded grant funds will be released upon contract signing. Forty-five percent will be released following the receipt of the first of two required reports (midway through the project period). The remaining five percent will be released at the end of the project following receipt of the final report. Reports must contain:

- Key project updates showing progress towards or completion of the deliverable(s).
- Outcomes to date.
- Number of patients impacted (or projected to impact).
- Sustainable changes resulting from the project.

Project Period and Timeline

The project period for this initiative is ~~September 20, 2021~~ **October 18, 2021**, through May 31, 2022.

August 13, 2021	Funding opportunity released.
September 10, 2021 September 30, 2021	Applications due to staff@canceriowa.org by 5:00 p.m. CST.
September 17, 2021 October 8, 2021	Funding awards announced.
	Project deliverables and subcontracts developed in partnership with Iowa Cancer Consortium and Iowa Department of Public Health.
September 20, 2021 October 18, 2021	Project period begins. 50% of awarded funds released following subcontract signing. (May take one to three weeks).
January 21, 2022 February 1, 2022	Mid-project reports due. 45% of awarded funds released within two weeks following receipt of reports.
May 31, 2022	Project period ends. Final project report due. Remaining 5% of awarded funds released within two weeks following receipt of reports.

How to Apply

To apply, complete the following application and email to staff@canceriowa.org by 5:00 p.m. CST on Friday, ~~September 10, 2021~~ **September 30, 2021**. Late applications will not be accepted.

(Application begins on next page.)



Application: Enhancing Cancer Survivorship Plan Practices

Project Lead Name:	
Project Lead Email:	
Project Lead Phone Number:	
Applicant Organization:	
EIN:	
Mailing Address:	
City:	
Zip:	
County:	

Total amount requested (up to \$15,000):	
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Which of the following strategies does your organization intend to implement? (Check all that apply.)	
<input type="checkbox"/>	Incorporating electronic health record (EHR) data for survivorship care planning.
<input type="checkbox"/>	Improving use of cancer survivorship care plans among primary care providers.
<input type="checkbox"/>	Reducing language barriers in cancer survivorship care plans by improving translation and readability.

Please provide a description of your proposed project, including how it will accomplish the strategies you selected above. (1,000 words or less.)

Please identify one to three SMART (Specific, Measurable, Achievable, Realistic, and Timebound) project objectives.	
1.	
2.	
3.	



Please explain your organization's interest in and readiness to implement your proposed project. (500 words or less.)

Briefly describe your organization's experience implementing similar strategies. (500 words or less.)

What support, if any, do you anticipate needing to implement your identified strategy(ies) and objective(s)? (250 words or less.)

Please describe the population your organization serves (for example, consider factors like rurality, socio-economic status, race and ethnicity, and gender identity. (500 words or less.)

How does this project consider health equity and address potential disparities in outcomes? How will you address barriers to care? (500 words or less.)

How will you evaluate your project? How will you know if strategies and objectives have been implemented successfully and due to efforts funded by this opportunity? (500 words or less.)

To apply, please complete the application above and email it to staff@canceriowa.org by 5:00 p.m. CST on ~~Friday, September 10, 2021~~ Thursday, September 30, 2021. Late applications will not be accepted.

Contact sittig@canceriowa.org with questions.



Scoring Rubric: Enhancing Cancer Survivorship Plan Practices

This document represents* the scoring tool for applications submitted under this funding announcement. A group of Iowa Cancer Consortium and Iowa Department of Public Health staff and partners will score applications and make final funding decisions.

**The Iowa Cancer Consortium reserves the right to change this document at its sole discretion.*

Scoring

A maximum of 100 points may be awarded to each application. A minimum average score of 60 or greater is required for the application to be considered for funding. Applications scoring less than the minimum average score will not be considered for funding.

Applications considered for funding will be evaluated on the following criteria:

- A. All parts of each question are addressed.
- B. Descriptions and details are clear, organized, and understandable.
- C. Descriptions are responsive to the intent of the funding opportunity.
- D. The applicant has the ability, as judged by the evaluation committee, to successfully complete the project within the proposed schedule.

Points will be assigned for each item listed as follows:

- 5 Applicant's application or capability is exceptional and exceeds expectations for this criterion.
- 4 Applicant's application or capability is superior and slightly exceeds expectations for this criterion.
- 3 Applicant's application or capability is satisfactory and meets expectations for this criterion.
- 2 Applicant's application or capability is unsatisfactory and contains numerous deficiencies for this criterion.
- 1 Applicant's application or capability is not acceptable or applicable for this criterion.

The maximum points to be awarded for each application section are as follows:

Application Content Area	Weight	Potential Maximum Score
Project description and objectives	6	30
Experience and readiness for change	4	20
Support needed	2	10
Evaluation	4	20
Population and equity considerations.	4	20
Total maximum points:		100