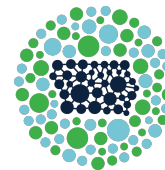


# Iowa Cancer Consortium Code of Conduct and Ethics

Effective Date: May 7, 2019



## Purpose

As a nonprofit organization at the forefront of statewide collaborative cancer control, the Iowa Cancer Consortium's policy is to uphold the highest legal, ethical and moral standards of conduct and personal integrity.

## Policy

The Iowa Cancer Consortium (the Consortium) will comply with all applicable laws and regulations and expects its directors, officers, staff, contractors, members and other representatives to do the same; to refrain from any illegal, dishonest, or unethical conduct; to act in a professional, businesslike manner; and to treat others with respect.

This includes, but is not limited to, acting with

**Selflessness.** Board, staff and representatives should make decisions in terms of the public interest. They should not do so to gain financial or other material benefits for themselves, their families or their friends.

**Integrity.** Board, staff and representatives should not place themselves under any financial or other obligation to outside individuals or organizations that might influence them in the performance of their official duties.

**Objectivity.** In carrying out business, including making appointments, awarding contracts, or recommending individuals for rewards and benefits, board, staff and representatives should make choices based only on merit.

**Accountability.** Board, staff and representatives are accountable to the public for their decisions and actions and must submit themselves to whatever scrutiny is appropriate to their office.

**Openness.** Board, staff and representatives should be as open as possible about all the decisions and actions they make. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands it.

**Honesty.** Board, staff and representatives have a duty to declare any private interest relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

**Leadership.** Board, staff and representatives should promote and support these principles by leadership and example.

Additionally, board, staff and representatives will conduct themselves and Consortium business in a manner in line with the [Iowa Cancer Consortium Brand Identity Guidelines](#).

## Questions of Conduct

In general, the use of good judgment based on high ethical principles will guide directors, officers, staff and other representatives with respect to lines of acceptable conduct. However, if a situation arises



where it is difficult to determine the proper course of conduct, or where questions arise concerning the propriety of certain conduct by an individual or others, the matter should be brought to the attention of the executive director or board president. Staff should contact their immediate supervisor and, if necessary, their human resources representative. Board members should raise any such concerns with the president or vice president of the board. In all questions involving ethics and conduct, the board will make relevant determinations, except that any individual whose conduct is at issue will not participate in such decisions.

**Sources:**

<https://www.bridgespan.org/insights/library/boards/board-member-ethics>

<https://boardsource.org/wp-content/uploads/2018/05/Code-of-Conduct-Ethics.pdf?hsCtaTracking=508c16c3-f23d-48cb-87e3-e7211881869%7Ce9e66529-f81f-4def-81c1-8973c53d66bc>